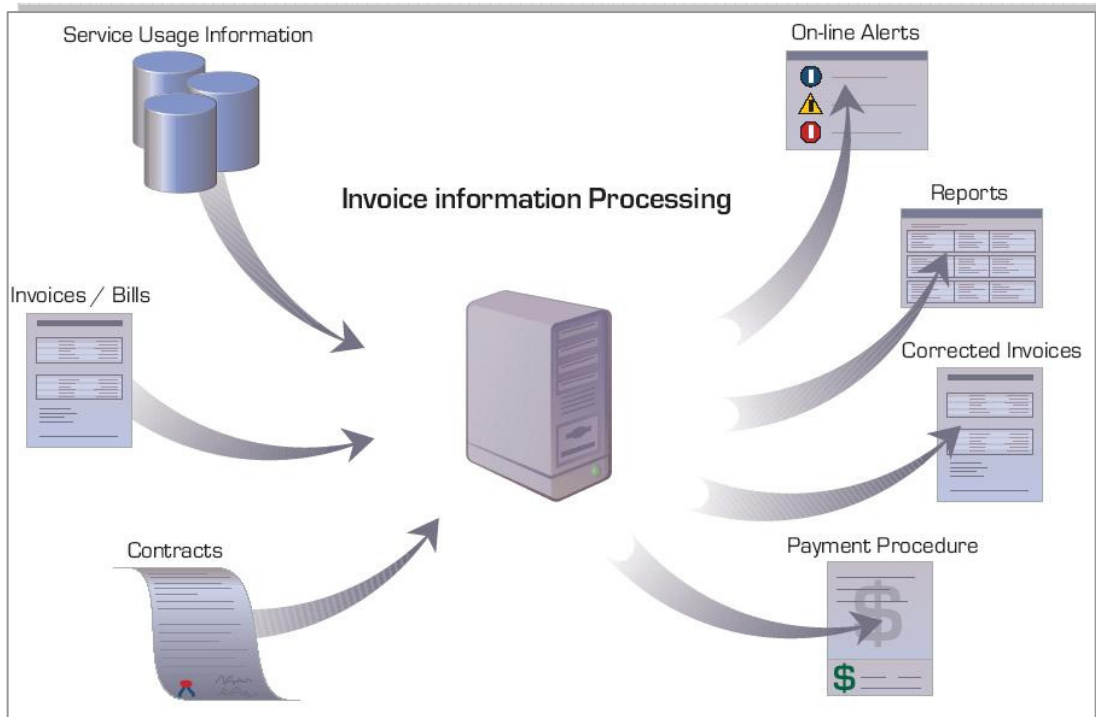


## INVOICE MANAGEMENT – PRODUCT DESCRIPTION



The MTS Invoice Management solution provides enterprises with a simplified and automated tool for monitoring, managing, verifying and routing invoices for payment or correction.

Invoice items originate from various sources, which include the Telecommunication service provider, the devices used such as calling cards, mobile lines, landlines, circuits as well as services and equipment provided.

The solution provides an analysis of all invoice data against the contract agreement between the enterprise and the service provider, real device usage, online inventory, as well as additional equipment

or services. This thereby reduces overhead costs caused by invoice and contract discrepancies, disputes and errors.

Alerts can be set and status checks can be performed to ensure consistency and up to date information regarding invoice dates, invoice status, invoice line item details and general summaries. In addition, notifications to external systems can also provide further support to the enterprise invoicing process.

The MTS Invoice Management solution also includes a customizable process engine which defines the enterprise invoice management process steps, rules and data flow. The process engine can be monitored

and adjusted, according to an organization's unique business policies.

Some of the critical functionalities of the MTS Invoice Management solution include:

- **Contract Definition** – Document the details of service provider contract terms, including payments, schedules, costs, discounts, assets and other conditions. These details are used for verification and reconciliation of service provider invoices and against the Application Suite's Asset repository.
- **Invoice Collection** – Supports electronic/automatic (file/ftp/EDI) and manual invoice import through the use of pre-formatted digital invoice templates.
- **Service Information Data Collection** - Usage based data, such as CDRs is collected as part of the built-in collection and mediation process. This data is then used for invoice reconciliation
- **Bill Reconciliation** – An automatic matching of the invoice details is carried out against the service provider contract terms, such as special rates and discounts, the collected usage data as well as services or equipment supplied to the organization
- **Baseline Inventory Reconciliation**- An automatic matching of the invoice details is carried out against the baseline inventory for any new, missing, or changed assets.
- **Dispute Management (optional)** – In cases of invoice disputes, the processing work flow is determined for each vendor and service on a proactive rule set. Tasks must be completed before proceeding to the next stage of the process. The entire process is monitored via on-line alerts that are sent with any discrepancy (exception)
- **Comprehensive Reporting** – The MTS work process provides an extensive set of reports for enhanced management of the organization telecommunication expenses. Some reports included are:
  - *Discrepancy Report*: Displays differences or exceptions between the contract, vendor bills, and the actual usage as well as services or equipment supplied
  - *Trend Analysis Report*: Displays recurring invoice discrepancies/ exceptions
  - *Planned Cash Flow Report*: Displays a forecast of cash flow, missing invoices or delays
  - *History Summary Report*: Displays the summary of all annual recorded invoice data in a monthly report for analysis and budgeting purposes